

Budget Transfer Authorization

Budget Transfer No: _____

Date: 10/7/2018

Transfer From:

Unit	Dept	Exp/Capital No.	Description	Amount
8525	107300	101338	SCADA ROUTERS	\$15,000

Transfer To:

Unit	Dept	Exp/Capital No.	Description	Amount
8525	107300	101425	WEB DESIGN & DEVELOPMENT	\$15,000

Statement as to Necessity of Budget Transfer:

FUND WEB DESIGN IN CAPITAL BUDGET NOT PREVIOUSLY FUNDED

Required Approvals*:

Unit Head: _____

Dept. Head: _____

Budget/Financial Analyst: [Signature]

Executive Engineer: [Signature]

Comptroller: [Signature]

Deputy Director: [Signature]

Executive Director: N/A

Board Resolution Date: _____

* See Back of Form for "Outline of Approvals Required for Budget Transfers", Schedule A and "Approvals Required for Creation of New Budget Items", Schedule B